

***Educational Service Center of Northeast Ohio
Essex Place – 6393 Oak Tree Blvd., Independence, OH 44131***

***MINUTES OF SPECIAL BOARD MEETING (WORK SESSION) – Tuesday, April 11, 2023
9:30 a.m. - Superintendent's Conference Room***

The meeting was called to order at 9:30 a.m.

Roll Call -

Present – Christine Krol, Anthony Miceli, Carol Fortlage (Zoom), George Klepacz
Administration Present – Bob Mengerink, Jennifer Dodd, Bruce Basalla, Steve Rogaski

The following items were discussed and/or reviewed at the meeting:

1. Expansion into Ameriprise Offices

- a. Anticipate next amendment for Ameriprise lease in April or May
- b. #2 – 8 offices - loss of \$38,827.80/year + construction costs
 1. Move finance to be in same space as payroll services and expand administrative offices
- c. Meeting with Bowen to determine how to connect finance and payroll office space

2. Lake-Geauga District Updates

- a. Hiring three consultants from ESCWR to primarily serve Berkshire and Cardinal
 1. Will expand their work into Lake, Geauga and Portage County
 2. Total costs covered by grants
 3. Grants moving to ESCNEO and Berkshire Schools
- b. Willoughby-Eastlake Alignment Update
 1. New Superintendent – Dr. Patrick Ward, Mayfield Schools Director of Curriculum

3. Medical Insurance Renewal Rates

4. NCSSA Management of Connect

5. Proposing FY24 Adjustment to Administrative Assistant Level 2 Salary Range

Our Vision: To be the leading organization serving any and all needs of school districts and agencies working on behalf of children.

6. Community Newsletter Discussion

- a. Twice per year
 - 1. Quantity: 9,800
 - 2. GraphicSource Printing - \$3,650.50
 - 3. Weekley's Mailing Service (CASS certification, walk sequence data, ink jet address, separate by zip code standard, tie/palletize and deliver to USPS - \$725
 - 4. Postage - \$1,191.41
 - 5. CMP Communications - \$3,500
- b. Total Cost: \$9,066.91 per distribution

Meeting ended at 11:00 a.m.

Minutes prepared by Bruce Basalla, Treasurer